

# Data Protection Guidelines # 2

## October 2004



To: Commissioners and  
Group Scout Leaders

Further to the GSLs' Forum held on Thursday 14<sup>th</sup> October 2004 at Scout Island Head Quarters, attached please find the following consent forms:

1. Consent Form – Minors
2. Consent Form – Adults
3. Data Protection Policy

### *Notes on Use*

1. Each Group is allowed only to change the Group name and address on the consent form.
2. The consent form's format and content must remain untouched.
3. This applies also to the data protection policy.
4. The Consent Form is to be filled in by each and every member of the Group according to age.
5. All members of the Group Council are to fill in the said consent form.
6. Each individual is to be given a copy of the data protection policy that is being operated by the Association.
7. Every consent form has to be held within the Group HQ unless otherwise deemed necessary by the GSL due to unavoidable circumstances, as explained during the aforementioned meeting.
8. Copies of consent forms filled in by Group Leaders are to be submitted to IHQ at your earliest.
9. It is of utmost importance that these forms are filled in as quickly as possible.

### *Additional Remarks*

Please note that the currently available consent forms are in Maltese, and the currently available data protection policy is in English. The corresponding versions in English and Maltese respectively, will be circulated shortly.

Arthur Azzopardi  
Commissioner (Data Protection)