

# Chapter Contents

Introduction

Chapter 1	Fundamentals of Scouting
Chapter 2	Key Policies
Chapter 3	Membership
Chapter 4	The Scout Group
Chapter 5	The Scout District
Chapter 6	Training
Chapter 7	Finance, Property and Equipment
Chapter 8	Emergency Procedures
Chapter 9	Insurance
Chapter 10	Activities
Chapter 11	Uniform, Badges and Emblems
Chapter 12	Awards and Recognition of Service
Chapter 13	Flags and Ceremonial
Chapter 14	Other matters
Chapter 15	Complaints, Suspensions and Dismissal
POR: The Appointment Process	

## Introduction

The Founder of Scouting had a vision from which a Movement has grown, so that Scouting is found today in every corner of the World.

Scouting happens principally in Scout Groups, wherever boys and girls meet to enjoy the Scout Programme. The function of all the other units in the Movement is to enhance the quality of provision of that programme at local level.

With approximately 3000 Scouts and a number of Scout Groups in Malta and Gozo, a support structure is clearly necessary. The main purpose of *Policy, Organisation and Rules* is to explain as simply as possible how that structure is organised.

It is impossible to set out in detail, rules to cover every eventuality, which means that much depends upon the judgement of responsible people at every level of The Scout Association of Malta.

It is important that everyone concerned strives to exercise that judgement in ways that encourage the development and growth of the Association.

*Policy, Organisation and Rules (POR)* lays down the structure of Scouting in Malta and Gozo, defines information about its training and management.

Each Rule is distinguished by a Rule number, which references the Chapter in which it is located.

Matters of policy, information and advice on good practice are generally unnumbered.

Policies are authoritative statements of principle governing the work of The Scout Association of Malta.

Rules provide directives, which must be followed by all to whom the Rule is addressed.

For ease of reading words using the masculine form should be read to include the feminine as well.

Information provides a statement of fact, which does not require action on the part of the reader.

However, many years of experience have dictated what is good practice and what works well, and wherever advice is given it should be followed if at all possible.

## **Definitions**

**The Programme** - describes the balanced programme provided in all Sections for young people. It encompasses the programme methods and underlying ways of working for that Section.

All activities must be attractive and challenging to young people.

The Programme is based on the principles of Scouting - duty to God, duty to others and duty to self - and is the means of achieving the Purpose of Scouting.

The Programme in Scouting has a fundamental dimension, which determines how it is carried out. This is the Scout Method. The Scout Method is a system of progressive self-education through:

- the Scout Promise and the Scout Law;
- learning by doing;
- membership of small groups (for example the Patrol, the six);
- involving, under adult guidance, progressive discovery and acceptance of responsibility;
- training towards self-government;
- direction towards the development of character;
- the acquisition of competence, self-reliance, dependability and the capacities both to cooperate and to lead;
- encouraging and enabling personal best effort;
- progressive and stimulating programmes of varied activities based on the interests and choices of the participants, including games, useful skills, and services to the community, taking place largely in an outdoor setting in contact with nature.

## **Members of the Scout and Guide Movements**

- is taken to mean Members of an Association or Federation recognised by either the World Organisation of the Scout Movement (WOSM) or the World Association of Girl Guides and Girl Scouts (WAGGGS).

**Island Headquarters** - refers to the Headquarters of The Scout Association of Malta.

**The Personal Enquiry** – This is a check made against records held at Island Headquarters and in compliance with the Protection of Minor's Act.

**POR: The Appointment Process** – provides the rules for appointing adults in Scouting. The rules form part of Policy, Organisation and Rules and must be adhered to.

**Leaders and Supporters** – these groups of roles are defined in *POR: The Appointment Process* and have replaced any reference to those holding Warranted Appointments, Group Appointments or any other Appointment.

**Language** – both Maltese and English may be used in training courses, proceedings and in the administration of the Association. Records may be kept in any of the two languages.