



Board of Review – Registration of Band Accessories

Terms of Reference

Dated : 11th August, 2016

Outline

As part of the introduction of the new scout uniform, the Executive Committee was tasked with setting up a board of review to objectively vet 'registration of band accessories' submitted by scout groups for use in their respective scout bands.

Composition

The board is to be composed of 4 members, one of which should have experience in a marching band and with no ties to the Association.

The Chief Commissioner proposed that the following members should form the board:

Mr Joe Borg (Deputy Chief Commissioner) - Chairman

Mr David Oniel (Scout Fellowship)

Major Ivan Borg (ex-Director of Music and Bandmaster, AFM)

Honorary Secretary (ex-officio)

The composition and these terms of reference were approved by the Executive Committee on 11th August, 2016. The board members confirmed their willingness to sit on the board by the 31st August, 2016.

Brief

The Board of Review is to recommend the approval of such accessories which follow all of these conditions:

1. *Proper registration* : Registrations can be accepted on the form provided or in another format as long as the requested details requested in the form (including photos) is submitted.

2. *In Scope* : Only relates to scout band accessories.
3. *Basic Uniform* : Accessory does not replace or fully cover the Association's official scout uniform shirt or trousers. (Exclusion : Kilts are authorised and do not form part of this condition).
4. *Headgear* : Only approved headgear (blue beret) with Association approved metal pin badge can be authorised.
5. *Non-military* : Accessory does not fall into the category of any military items (including military bands), weapons or similar.
6. *Lawful* : Its use does not breach any Maltese or EU legislation.
7. *Scout Image* : Its use portrays the right image of scouting (in line with Branding).
8. *Visibility of Scout Emblem (Overall)* : The wear of accessories does not hide the national or WOSM scout emblems; or if it does then the emblem is visible on at least one of the accessories or on the band instrument.
9. *Scout Band Items* : List of approved band items is as follows:

Navy Blue Beret
Kilts
Spats
Gloves
Shoulder Lanyards
Band Badges
Sashes
Plaids

The Board is to review each accessory registered by Group and apply the above conditions. When the accessory meets all nine conditions then it is to be automatically passed on as recommended.

Should an accessory fail to meet any of the following conditions 1, 7, 8 or 9 as detailed above, the Board may, in its full composition and agreement by simple majority, recommend the acceptance of the accessory to the Executive Committee.

Communication

Board members are precluded from entering or entertaining any form of communication or solicitation from applicant groups except the Chairman who can only contact the GSL of an applicant group to request clarifications on their registration of band accessories. Any contact (actual or perceived) from applicant groups to Board members is to be promptly reported to the Chairman who will send written communication (email) with the GSL

concerned while copying the Chief Commissioner, advising that any contact might jeopardise their Group's registration of band accessories.

Output & Conclusion

The Board is adopt its own rules of procedure and make efficient use of its time

At the end of its review the board will formulate a report with recommendations to the Executive Committee to issue authorisations to scout groups to use approved band accessories. In formulating it's report the Board must ensure that any accessory recommended for a Group should also be recommended for another Group to ensure fairness and uniformity. This also applies to accessories which are not recommended for use in Groups.

The report with recommendations is to be complete and presented to the Executive Committee by 15th October, 2016. The Executive Committee is to seek WOSM ESR endorsement of the board's recommendations.
